



Full-time Fundraising Events and Sponsorship Advisor

For more information and to apply, please visit the [Algonquin College website](https://www.algonquincollege.ca)

Department: Development and Fundraising

Position Type: Fixed-Term Administrative

Salary Range: \$ 37.85- \$ 47.32 Hourly

Scheduled Weekly Hours: 36.25

Anticipated Start Date: November 30, 2026

Length of Contract: 3 Years

Posting Closing Date: October 26, 2026

Please note: jobs are posted until 11:59 pm on the job closing date.

Land Acknowledgment:

Algonquin College campuses in Ottawa and Pembroke are located on the traditional unceded, and unsurrendered territory of the Anishinàbe Algonquin People. The Algonquin People have inhabited and cared for these lands since time immemorial. We take this time to express our gratitude and respect to them and to the land for all that it has provided and will continue to provide.

Job Description:

The Advisor provides strategic leadership for fundraising and revenue-generation initiatives that advance the College's priorities. Accountable for sponsorship development, donor engagement, partnership cultivation, and philanthropic revenue growth, the Advisor leads the strategy, fundraising, sponsorship acquisition, and execution of signature fundraising events. This includes establishing fundraising and revenue objectives, developing sponsorship strategies, managing budgets and resources, coordinating stakeholders, and ensuring measurable financial and engagement outcomes.

Working with a high degree of independence, the Advisor develops and implements fundraising and event strategies designed to maximize sponsorship revenue, philanthropic support, and stakeholder participation. The Advisor cultivates and maintains relationships with sponsors, high-net-worth donors, volunteers, community partners, and internal stakeholders to secure financial support and strengthen engagement with the College. The Advisor also leads the engagement and management of volunteer fundraising leaders. The position monitors and evaluates fundraising, sponsorship, financial, and stakeholder data to identify trends, opportunities, and risks, providing strategic recommendations that inform decision-making and optimize results.

The Advisor exercises sound judgment in balancing competing priorities, stakeholder interests, financial considerations, and operational requirements while ensuring alignment with approved objectives, budgets, policies, and procedures. The incumbent regularly manages confidential donor, sponsorship, financial, and fundraising information with discretion, professionalism, and integrity.

As a representative of the College, the Advisor plays a key role in generating philanthropic and sponsorship revenue through strategic fundraising initiatives and signature events. The position advances the College's philanthropic goals by securing financial support, expanding stakeholder relationships, identifying opportunities for growth, and providing expert advice that supports fundraising strategy, sponsorship development, and long-term revenue generation.

Key Duties:

- Leads the planning, implementation, and evaluation of signature fundraising galas and donor engagement events that support the College's fundraising objectives.
- Develops event plans, objectives, timelines, budgets, performance measures, and implementation strategies.
- Leads the engagement and management of volunteer fundraising members. Develops and implements sponsorship and revenue-generation initiatives that support fundraising events, galas and institutional priorities.
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- Identifies, cultivates, solicits, and stewards sponsors, donors, community partners, and prospective supporters.
- Other duties as assigned.

Required Qualifications:

- Minimum three (3) year post-secondary diploma or bachelor's degree in business administration, Fundraising and Non-Profit Management, Marketing, Communications, Public Relations, Event Management, Hospitality Management. ***Equivalent combination of relevant education and work experience may be accepted in place of formal education;***
- Strong fundraising, sponsorship development, donor stewardship, and stakeholder relationship management skills;
- Demonstrated ability to develop, implement, and evaluate fundraising initiatives and revenue-generating opportunities;

- Strong analytical, problem-solving, and decision-making skills with the ability to assess information, identify opportunities and risks, and provide sound recommendations;
- Minimum five (5) years experience in:
 - Experience developing and implementing fundraising, sponsorship, and donor engagement initiatives;
 - Experience in the planning & implementing signature fundraising galas and donor engagement events;
 - Experience building and managing relationships with donors, sponsors, community partners, and other stakeholders;
 - Experience securing sponsorships, donations, or other revenue-generating opportunities;
 - Experience analyzing performance, financial, and fundraising information and providing recommendations to support planning and decision-making;
 - Experience managing multiple priorities, budgets, timelines, and stakeholder requirements in a complex environment;
 - Experience preparing reports, proposals, presentations, and briefing materials for management;
 - Experience handling confidential donor, financial, contractual, and organizational information with discretion and professionalism.

*Position is paid at Payband 8

*Vacancy is for P23652

This position is eligible for hybrid work in conjunction with the College's Flexible Work Arrangement Policy. <https://www.algonquincollege.com/policies/hr26/> (subject to change).

This position does not offer remote work.

Why Join Algonquin College?

- **Compensation:** Many roles offer a competitive base salary and comprehensive benefits, including health, dental, and retirement plans designed to support your well-being. *Eligibility for benefits vary by position.* [Benefits | Careers](#)
- **Learning and Development Opportunities:** Access to training, tuition assistance programs (Algonquin College [Courses](#) and [Degree Completion](#)), certifications, workshops, and professional courses that allow you to grow and advance in your career. [About Us | Employee Learning and Development](#). *Availability depends on role and employment status.*

- **Company Culture:** Our values of caring, learning, integrity, and respect define how we interact with one another. We foster a supportive and collaborative environment. Algonquin College has been recognized by Forbes as one of Canada's Best Employers for 2025 and one of Canada's Best Employers for Diversity for 2024
- **Inclusion, Diversity, Equity, and Accessibility (IDEA):** We are proud to be the first Ontario college to implement an Equity, Diversity, and Inclusion policy, fostering an inclusive workplace where all employees feel respected and valued. [Affinity Group Conversation Communities | Inclusion & Diversity & Truth and Reconciliation](#)
- **Flexible Work Arrangement Policy.** Select positions are eligible for hybrid work in accordance with the College's Flexible Work Arrangement Policy <https://www.algonquincollege.com/policies/hr26/> (subject to change).

How We Use AI in Hiring:

Algonquin College uses artificial intelligence technology to assist in screening and assessing applicants and their applications, while ensuring that all processes respect and uphold the provisions of applicable collective agreements above all else.

Accessibility:

Algonquin College values diversity and is an equal opportunity employer. We are committed to fostering an inclusive, equitable, and culturally respectful workplace. We offer an inclusive work environment and encourage applications from candidates of all backgrounds, including Indigenous peoples, persons with disabilities, members of racialized groups, and individuals from diverse communities. If you require accommodation during the recruitment process, please contact the Human Resources department at humanresources@algonquincollege.com. While we thank all those who apply, only those to be interviewed will be contacted.