

Posted On: 2021-10-29
Closing On: 2021-11-10
Location:
Effective:
Website: <https://care.ca/>
Employment Type: Full-Time
Level: Management



Job Description

ABOUT THE ROLE / WHAT THE ROLE OFFERS

CARE Canada's bold new Strategic Plan, *From Caring Comes Courage* (2021 – 2024), sets out CARE Canada's commitment to bring all of our resources, talent, and expertise to unlock women's leadership for a gender-just future. It recognizes that to lead change and realize a better life for herself and her community, every woman needs to be safe, healthy and have a dignified livelihood. It also fundamentally realizes that 'business as usual' is no longer good enough: this Plan challenges us to reimagine how we achieve our mission, inspire Canadian investment in our mission and our work, and transform our organization to be future-ready.

The Public Engagement Unit drives CARE Canada's externally facing initiatives and is fundamental to our goal of inspiring Canadians to join us in this journey with a brave and bold voice, innovative partnerships, and sustainable, innovative and balanced revenue sources. The Director of Philanthropy, reporting to the Vice-President of Public Engagement, designs and implements relational philanthropic revenue generation strategies, specifically the Planned Giving, Major Gifts and Private/Public Foundation portfolios.

The Director of Philanthropy will have successful experience in resource development, specifically major gifts, planned giving and foundation fundraising, designing and executing donor journey and stewardship strategies, and managing the interplay between these and other areas of the organization for us to be successful. This leader serves as a mentor, motivator, and enabler internally. They also serve as an ambassador, champion, thought leader and bridge for CARE Canada with our public and private 'investors,' our peers and within the CARE International family.

WHAT YOU OFFER / ABOUT YOU

- A university degree or college diploma with a focus on fundraising, project management or another related field, or equivalent combination of education and work experience.
- Minimum 5 years' experience working in major gifts/fund development.
- Proven experience raising gifts over \$100,000.
- Strong verbal and written communication skills, particularly for donor communications.
- Excellent project management skills.

- Proficient in Microsoft Office software including Word, Excel and PowerPoint,
- High proficiency and experience in working, on a daily basis, with Raiser's Edge NXT or an equivalent fundraising database.
- Proven experience working cross-functionally, with team members (at all levels), Board members and senior volunteers, and an ability to project manage and implement complex projects.
- Proven ability to work independently and collaboratively in a fast-paced environment and comfortable managing through ambiguity.
- Strong and successful experience in relationship building; demonstrates professionalism, a donor-centric service orientation, as well as proven and positive collaboration and interpersonal skills.
- Prior experience successfully managing and coaching staff.
- Knowledge of ethical fundraising guidelines and best practices.
- Knowledge of receipting rules and guidelines as they pertain to your portfolio as per the Canada Revenue Agency (CRA). Promote and maintain an organizational culture that advances gender equality, reduces power abuse and inequalities, and fosters trust and safety.
- Create an environment within CARE's workplaces, programming, and communities where CARE works that is free from sexual harassment, sexual abuse and sexual exploitation and child abuse (SHEA-CA).
- Ensure high standards of prevention and response measures for SHEA-CA are in place consistent with the CARE International (CI) Safeguarding Policy and Safeguarding Code of Conduct.

WHAT WOULD MAKE YOU EXTRAORDINARY

- Experience in the International Development Sector an asset.
- Facility in French an asset.
- CFRE Designation an asset.

WHAT WE OFFER / ABOUT CARE

- Starting Salary Range between \$120,00 - \$140,000, depending on skills and experience.
- Full benefits: dental, medical, vision care, paramedical, life insurance (some exceptions may apply) and professional and confidential Employee Assistance Program services.
- Generous leave entitlements, including December holiday closure.

- International travel opportunities.
- Learning and development opportunities and specialised training.
- Flexible work hours and current work from home arrangement.
- A family friendly environment.
- Amazing colleagues who are very committed to CARE's mission.

If you are someone who thrives on challenge, loves to be part of a dynamic team and you are passionate about making a difference, then this opportunity is for you and we would like to hear from you. Please apply before November 10, 2020. Please note resumes will be reviewed on an ongoing basis and the advertisement will be removed once candidate has been identified. We are only able to consider candidates who currently have the right to work in Canada.

CARE Canada is committed to employment equity, welcomes diversity in the workplace and encourages applications from all qualified applicants. Recruitment-related accommodations for persons with disabilities are available on request.

As part of CARE Canada's commitment to preventing sexual harassment, exploitation and abuse, we conduct reference checks on all final stage candidates in line with the Interagency Misconduct Disclosure Scheme. By applying to this role with CARE Canada, you are giving us consent to contact your previous employers to seek information in line with this scheme.

Interested Candidates [please apply online](#).